

Behaviour policy: coronavirus addendum

Willen Primary School



Approved by:	Carrie Matthews	Date: 1 st September 2020
Last reviewed on:	N/A	
Next review due by:	1 st October 2020 (ongoing reviews)	

Contents

1. Scope	3
2. Expectations for pupils in school	3
3. Expectations for pupils at home	4
4. Monitoring arrangements	5
5. Links with other policies	5

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Sarah Orr, Deputy Headteacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

We have new/ updated instructions on various aspects of school life affecting our behaviour policy:

- There are year group Bubbles of maximum 60 children. They are to have staggered start and finish times to ensure a lack of congestion around school gates and doors. Parents have been told that these times are to be strictly adhered to and there are designated waiting areas for parents.
- There are sanitising units in each year group and sinks with soap provided. Children are to clean hands as they enter the building and handwashing is to be timetabled by each class at regular intervals throughout the day. Staff must also adhere to regular handwashing.
- Children are able to socialise only with other children in their year group (bubble) at break and lunchtimes. (see separate plan as to how this will operate)
- Moving around the school is prohibited by children unless they are going to the toilet, going to break or lunch. Initially this will be supervised by staff. Queuing at lunchtime will require 1 metre distance, where possible and under new lunchtime plan, there is a one-way system to operate in the hall. The hall will be split into two halves, to accommodate two year groups (Bubbles) at one time – however, they will not all be in there together. This system allows for transition.
- Where children are coughing or sneezing, they will be specifically reminded/ re-taught to 'Catch it, Kill it, Bin it' and to avoid touching their mouth, nose, eyes and hands in line with government guidance.
- All children will be told to tell an adult immediately if they are experiencing symptoms of COVID19 ie cough, feeling hot, loss of taste or smell. The adults will then follow the procedures already agreed.
- Shared equipment (stationary) will be removed. Families have been asked to purchase pencil cases via school. Other shared equipment (eg laptops, art equipment, science apparatus) limited and if used, hands washed after. Curriculum reorganised to ensure not used at same time as other year groups.

- Staggered playtimes are timetabled. Plan in place for wet field and partial use of classrooms.
- Use of toilets – children only to use their own designated toilets.
- Deliberate coughing or spitting towards another person, will become a red sanction and may result in exclusion by the headteacher.

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Explicitly teach the Golden Rules, as we would at the beginning of any school year. In addition, children will need to be explicitly taught and shown how new procedures will be happening in their classrooms, movement around school, expectations in shared areas such as toilets; and break and lunchtimes. It is expected that constant 'kindly' reminders are given until we are all familiar with the new ways of working.

Raffle tickets will become 'online' and will be awarded via Behaviour Watch. Class teachers can continue to use Dojo points if they wish. This will completely replace the use of paper raffle tickets. MDS will be given an individual notebook in which to record children's names and classes. These points will be added online at the end of each day by Learning Mentor.

Golden tickets issued after 25 'raffle tickets' online and these may be kept and displayed in classroom, but not issued to children. Children will NOT be permitted to take tickets to Headteacher's office.

However, if pupils fail to follow these rules, we will:

Follow the current policy – an amber warning will result in loss of breaktime. (Lower school, time with teacher; Upper school, socially distanced Reflection with teacher on duty; consideration taken on separating children in different Bubbles.)

It is important that as we return with such different procedures in place and taking into account the length of time some of our children have been out of school and their different experiences, that 'second chances' are given and allowances made for failing to follow rules. Professional judgement needs to be used, taking into account knowledge of the children and what is age and stage appropriate. Staff will be expected to consult with senior staff or others with a better knowledge of the children (eg previous teachers/ LSAs).

2.3 Changed rules

Our Golden Rules will remain the same.

Attendance – we will be reverting to using our Attendance Policy and as stipulated by current government guidelines, we expect all children to be attending school unless ill or suffering from COVID19 symptoms in which case they must be tested and only return to school when they have produced a negative result.

Uniform – we are reverting to our expectations of full uniform, as set out in the Parent Handbook. Any parent experiencing specific issues should contact the Headteacher directly by email at headteacher@willenprimary.org

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Miss Carrie Matthews, Headteacher, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Be contactable during required times – although take into account that pupils may not always be in front of a device the entire time
- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants

- Alert teachers if they're not able to complete work
- Use proper online conduct (see e-safety policy), such as using appropriate language in messages

Cover any reasonable adjustments that you'll make for pupils with more challenging behaviour.

Pupils using the National Tutoring Programme to access tutoring are also expected to follow proper online conduct as described above during tutoring sessions.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

Contact parents directly to see how we can support.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 4 weeks by Sarah Orr, Deputy Headteacher. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Health and safety policy
- E-Safety policy
- Attendance Policy
- Code of Conduct